**ATTACHMENT 5**

**STATEMENT OF WORK**

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| **Nominated Candidate** | |  |
| **Role** | | Solutions Architect – Multiple positions |
| **Contract Commencement Date** | | ASAP |
| **Contract Expiry Date** | | Contract Terms between 12 and 24 months will be considered. |
| **Purpose of Services:** | | Professional Services (Clause 7.11) |
| **Role Description** | | SIGINT and Network Operations Group – Systems Project Office (SNO-SPO) within the Australian Signals Directorate (ASD), will deliver cutting edge capabilities to Defence through a variety of different programs and projects. To facilitate this ASD has a requirement for a Solutions Architect.  The Solutions Architect is responsible for the development of the technology solutions and mapping the business requirements to systems/technical requirements to ensure they are in line with the enterprise architectural plan. |
| **SFIA Level of Responsibility Required** *Description Below* | | The Specified Person will be expected to demonstrate attributes of SFIA Level of Responsibility 4 |
| **SFIA Skills Required**  *Description Below* | | BUAN 4  DESN 4  REQM 4 |
| **Other Skills and Knowledge** | | **Statement of Suitability Against Other Skills and Knowledge** |
| 1. Solutions Architect qualifications and or experience. | |  |
| 1. Experience in major project formal design reviews. | |  |
| **Major Responsibilities:** | | **Statement of Suitability Against Major Responsibilities** |
| 1. Contribute to the design and communication of high level structures to enable and guide the design and development of an integrated solution that meets current and future business needs. | |  |
| 1. Contribute to the production of detailed component specifications and translate these into designs for technical review and implementation. | |  |
| 1. Contribute to the validation and verification of existing requirements, capturing any new requirements and managing these requirements during the capability delivery phase. | |  |
| 1. Contribute to identifying project level risks and issues. Escalate risks and issues and seek advice from the project’s team leadership. | |  |
| 1. Contribute to the production of project documentation and artefacts, and ensure alignment with related projects. | |  |
| 1. Work cohesively and flexibly with the broader program team, and assist in managing the expectations of key business partners and stakeholders. | |  |
| 1. Contribute to the continuous business improvement process for the project office. | |  |
| 1. Ensure all work completed meets agreed quality standards and quality control measures. | |  |
| **Other Features of the Role (e.g. location, travelling, shift hours,)** | | **Service Provider Response** |
| 1. The role is based in Canberra with minimal to no travel | |  |
| Prepared by: Darrell Malone  Date: 11/12/2020  Authorised by: Travis Alexander | | |
| **SFIA Core Competencies** | | |
| **SFIA Level Of Responsibility 4** | | |
| **Autonomy** | Works under general direction within a clear framework of accountability. Exercises substantial personal responsibility and autonomy. Plans own work to meet given objectives and processes. | |
| **Influence** | Influences customers, suppliers and partners at account level. May have some responsibility for the work of others and for the allocation of resources. Participates in external activities related to own specialism. Makes decisions which influence the success of the projects and team objectives. | |
| **Complexity** | Work includes a broad range of complex technical or professional activities, in a variety of contexts, investigates, defines and resolves complex issues. | |
| **Business skills** | Selects appropriately from applicable standards, methods, tools and applications. Communicates fluently, orally and in writing, and can present complex information to both technical and non-technical audiences. Facilitates collaboration between stakeholders who share common objectives. Plans, schedules and monitors work to meet time and quality targets. Rapidly absorbs new information and applies it effectively. Maintains an awareness of developing technologies and their application and takes some responsibility for driving own development. | |
| **SFIA Professional Skill Level Description** | | |
| **BUAN 4** | Investigates operational requirements, problems, and opportunities, seeking effective business solutions through improvements in automated and non-automated components of new or changed processes. Assists in the analysis of stakeholder objectives, and the underlying issues arising from investigations into business requirements and problems, and identifies options for consideration. Works iteratively with stakeholders, to identify potential benefits and available options for consideration, and in defining acceptance tests. | |
| **DESN 4** | Recommends/ designs structures and tools for systems which meet business needs and takes into account target environment, performance and security requirements and existing systems. Delivers technical visualisation of proposed applications for approval by customer and execution by system developers. Translates logical designs into physical designs, and produces detailed design documentation. Maps work to user specification and removes errors and deviations from specification to achieve user-friendly processes. | |
| **REQM 4** | Facilitates scoping and business priority-setting for change initiatives of medium size and complexity. Contributes to selection of the most appropriate means of representing business requirements in the context of a specific change initiative, ensuring traceability back to source. Discovers and analyses requirements for fitness for purpose as well as adherence to business objectives and consistency, challenging positively as appropriate. Obtains formal agreement by stakeholders and recipients to scope and requirements and establishes a base-line on which delivery of a solution can commence. Manages requests for and the application of changes to base-line requirements. Identifies the impact on business requirements for of interim (e.g migration) scenarios as well as the required end position. | |